Colorado Death Certificate Request



Apply in person for same-day services

Mesa County Public Health

Phone: 970-248-6900

Walk-in Hours: Monday-Thursday 7:30 am – 5:00 pm Friday 7:30 am – 12:00 pm				51	510 29 ½ Rd, Grand Junction, CO 81504			Online Orders: www.vitalchek.com Email Orders: vital.records@mesacounty.us Fax Orders: 970-683-663		
Step 1: APPLICANT IN	IFORM	ATION								
Your Name										
first name					last n	ia me				
Your Street Address				City			State	Zip Code		
Daytime Phone Numl	ber				E-mail Address (f	for communication & status upd	'ates)			
Relationship to deceased ☐ Parent ☐ Funeral [Director	□Spouse □Sibli ector □Legal Representative			□Child □Othe	r		
Reason for request)	□Social Security □Property				□Genealogy □Other		
Step 2: DECEASED	INEODI	MATION								
Name of deceased	Firs				Middle			Last		
Date of death*	Мо	nth Da	y Ye	ar	Date of birth or	age at death (optional)		State of birth	(optional)	
Place of death	e of death City				County			State Colorado ONLY		
and tangible interest	in the	record requ	ested.	The penaltie	s for obtaining a	plorado Board of Health record under false prete le and imprisonment (CR	nses include a	ulations, appl I fine of not m	icant must have a nore than \$1,000.0	direct 00, or
By signing below, I has SIGN HERE	ave rea	d and unde	stand t	hat there ar	e penalties for ob	taining a record under fa	alse pretenses		Today's da	ate
STEP 3: COST										
		rd\	agal /All	logal and n	o modical)	Verification of Death (L	imited legal/a	o modical)		
☐ Standard (Entii	e reco	ra) 🗆 L	egai (Ali	legal and no	o medical)	vernication of Death (L	.imited legal/ii	o medical)		
☐ Certified Copy	(first co	ppy) = \$20.0	0	Ac	lditional Copies =	\$13.00 each	TOTAL AMOU	INT DUE	\$	
Step 4: MAIL OR E	MAIL	OUR SIGNE	DAND	COMPLETE	D FORM - include	e check, money order, o	r complete cr	edit card info	rmation on other	side
	lic Heal	th ATTN: Vita	l Record	s, 510 29 1/2	Road, Grand Junct	documentation (if requinion, CO 81504 or Vital.re	•	esacounty	/.us	
Administrative Use Or		•		•						
	-									
DCN #			Do	mont Tuna			□ Counter	□ N4a:I	□ E:I	

DEATH CERTIFICATES may be issued to:	Document(s) Needed to Prove Relationship:				
Current spouse	Must be listed on the death certificate.				
Ex-spouse	Must present proof of direct & tangible interest (i.e. Social Security, insurance policy). Document must clearly state/show the ex-spouse's eligibility.				
Parent	Must be listed on the death certificate.				
Shared parentage	For passport reasons and Social Security reasons only- a shared parent can present the child's birth certificate (showing both parents listed) (in cases for passport, the child must be under age 16).				
Stepparent	Certified copy of a marriage/civil union certificate to a parent listed on the death certificate is required.				
Siblings/half siblings	Birth or death certificate showing at least one same parent required.				
Children	Birth certificate(s) and/or death certificate(s) showing relationship is required.				
Step-children	Birth certificate proving relationship required. Birth certificate must show a parent that is listed on the death certificate as the spouse.				
Legal representative/ paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.				
Attorney-in-fact/ Power of attorney	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully, since some provide a limited amount of authority to the "attorney-in-fact"/"agent." If Power of Attorney is for anyone other than the registrant, proof of relationship or legal interest between the principal and the registrant is also required.				
Opposing counsel	Processed at state office.				
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only".				
Other relatives: In-laws/aunts/uncles/ nephews/nieces/cousins/grand parents/great grandparents/ grandchildren/ great grandchildre	For a death certificate 25 years or younger- must present proof of direct & tangible interest (i.e. insurance policy, personal will, etc). Document must clearly state/show the requestor's eligibility. For death certificates over 25 years- must present proof of relationship (a family tree would be acceptable for this case). Death certificate marked "For Genealogical Use Only."				
Beneficiaries	Proof of direct & tangible interest required (i.e. letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim). Please note, insurance policies must contain the policy number.				

PAYMENT INFORMATION (only complete for mail/email orders)							
Select Payment Method: DO NOT SEND CASH							
☐ Credit Card	Exp Date	Security Code					
☐ Personal or Business Check	Cardholder Signature						