



SKIP THE TRIP!

This sheet must be on top of the submitted documents to ensure fastest processing.

Owner Name(s): _____

Daytime Phone Number: _____

E-mail Address: _____

Mailing Address: _____

Transaction Requested:

____ Colorado Title (See the following pages for documents required.)

____ Colorado Plates & Registration

Note: If you only want to get plates, your vehicle's title or MSO must first be established in your name as a Colorado title before you can register your vehicle. Title and registration can be done at the same time.

Note: Proof of current Colorado insurance for this vehicle is required for registration.

Transfer credit from a current plate from a previous vehicle: _____

Note: credit is only available from plates with a common owner that have not yet expired.

Date previous vehicle with credit was sold or surrendered: _____

Do you want the \$29 Colorado State Parks Pass? Yes: ____ No: ____

Mail the new plates?

____ Please mail them. (Additional \$5 fee.)

____ I will pick them up from the 200 S Spruce St. office.

____ I have a specialty plate to re-use: _____

Paperwork Delivery Instructions

Original Documents are required to process a title!

You may mail your original documents to one of the addresses below OR drop them off in one of our blue drop boxes at the Mesa County Central Services building.

| | |
|---|---|
| UPS/FedEx Delivery: (And drop box location) Mesa County Clerk Attn: Skip the Trip 200 S Spruce St Grand Junction CO 81501 | Regular Mail: Mesa County Clerk Attn: Skip the Trip Dept. 5008 PO Box 20,000 Grand Junction CO 815602-5001 |
|---|---|

Once your paperwork is completed, we will call you or send you an email with the amount due.

Please periodically check your spam e-mail folder or prepare to receive a call from us at the number below. If you have any questions, you may also contact us by using the same e-mail or phone number.

E-mail: plates@mesacounty.us Phone: 970-244-1664

Allow 5-10 business days for processing of your registration.

Allow an additional 4-6 weeks for receipt of the title (unless the purchase was financed).

**Documents received in the last week of the month will be processed
in the first week of the next month.**

Mesa County will not be liable for any plates or year tabs that may get lost in the mail.

If your plates or year tabs do not arrive at the address provided on your documents, you will need to come to our office to replace them for an additional cost. (Generally, less than \$10.00 for standard, green and white plates.)

Required Registration Documents

First Time Registration of a Newly Acquired Vehicle

You will need to send in:

1. Cover Sheet – This should be placed on the top of all documents.
2. Application for Title and Registration – Complete the highlighted areas.
3. The Title Complete Notice mailed to you from Mesa County – Only applicable if the title paperwork has already been completed on your behalf.
4. Proof of current, Colorado insurance.
 - Not required for trailers.
5. A copy of your current registration letter for a previous vehicle's plates – If you want to transfer remaining credit toward the cost of your new vehicle's registration.
 - The credit is only transferable if all of the following statements are true:
 - i. The new vehicle and the old vehicle shared at least one common owner.
 - ii. The registration of the previous vehicle has not yet expired. (The grace period does not count.)
 - iii. The amount of credit available to transfer is over \$10. This is based on the remaining time left before expiration and the value of the vehicle.
 - Only specialty plates are transferable. The default green and white plate is not. Call our office at 970-244-1664 if you would like to convert your standard issue plate into a personalized plate.
6. Method of Payment – Complete one of our payment authorization forms.

Note: We will call or e-mail you to let you know when your plates are ready for mail or pickup.

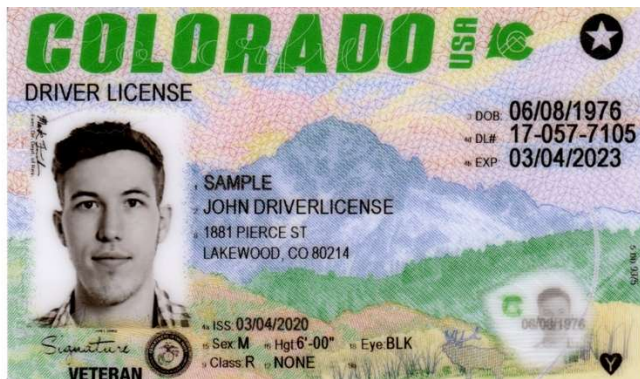
Required Title Documents

Out of State Title – New Resident

You will need to send in:

1. Cover Sheet – This should be placed on the top of all documents.
2. The Out of State Title – If you have access to your title.
 - Otherwise, you'll only be able to register your vehicle. The title will remain in the previous state until it is brought to our office. Use one of the following proofs of ownership instead:
 - Current Out of State Registration (can be up to 6 months expired.)
 - Or: photocopy of the title in your name
 - Or: a printout of the electronic title summary
 - The name and address of your lienholder (if it's financed).
3. Application for Title and Registration – Complete the highlighted areas.
4. Joint Tenancy with Rights of Survivorship – For titles with more than one owner.
5. Statement of One and the Same – Required if there is a difference between an owner's name on their ID and how they've written their name on the title.
6. Verification of Vehicle Identification Number – Completed by a licensed Colorado dealership or your local law enforcement agency.
7. Colorado Residency Establishment
8. Method of Payment – Complete one of our payment authorization forms.
9. If you are also registering your vehicle, refer to the list of required registration documents above.

Example Statement of One and the Same:



Name of Person or Name of Company One

John Sample

and

Name of Person or Name of Company Two

John Driverlicense Sample

Are one and the same.....

Application For Title and/or Registration

C.R.S. 42-3-105, 42-3-304(25)(c), 42-6-107, 42-6-116, 42-6-117

Any Alteration or Erasure may Void this Document

| | | | | | | | | | | | | | | | |
|---|--|----------------|--|---------------|---|--------------|--|---------------|--------------|-------------|--|---|--|--|--|
| Vehicle Identification Number (VIN) | | | | | | | | | | Fuel Type | | Flex Fuel <input type="checkbox"/> Yes <input type="checkbox"/> No | If electric, is it plug-in electric? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Year | | Make | | Body | | Model | | Color | | CWT | | Off-Highway Vehicle <input type="checkbox"/> Yes <input type="checkbox"/> No | | Snowmobile <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Dealer # | | Date Purchased | | | Commercial Use <input type="checkbox"/> Yes <input type="checkbox"/> No | | MSRP | | Size (W x L) | | Bus Cap. <input type="checkbox"/> Adult <input type="checkbox"/> Juvenile | | | | |
| Legal Name(s) as it Appears on Identification* and Address of Owner(s) or Entity * <input type="checkbox"/> DR 2421 Attached | | | | | Lease Buy-Out <input type="checkbox"/> Yes <input type="checkbox"/> No | | Legal Name(s) as it Appears on Identification and Physical Address of Lessee Indicate Alternate Address Here if The Registration Renewal Should be Sent to a Different Address | | | | | | | | |
| | | | | | | | Second Lienholder Name and Address** Indicate Alternate Address Here if The Title Should be Sent to a Different Lienholder Address | | | | | | | | |
| First Lienholder Name and Address or ELT E- Number Lien Amount | | | | | Second Lienholder Name and Address** Lien Amount | | | | | | | | | | |
| Indicate Alternate Address Here if The Title Should be Sent to a Different Lienholder Address | | | | | Indicate Alternate Address Here if The Title Should be Sent to a Different Lienholder Address | | | | | | | | | | |
| *DR 2421 Statement of One in the Same is required when the owner's name on the Secure and Verifiable ID differs from the owner's name on the application/title. **If more than two lienholders, please attach separate documentation. | | | | | | | | | | | | | | | |
| Motor vehicle insurance or operator's coverage is compulsory in the State of Colorado. Proof of insurance is required prior to issuance of a registration. Non-compliance with this requirement is a misdemeanor traffic offense. Pursuant to 42-4-1409, C.R.S., the penalties for failure to have motor vehicle insurance coverage is a Class 1 Misdemeanor Traffic Offense punishable by a mandatory minimum ten days imprisonment, or three hundred dollar fine, or both or a mandatory maximum one year imprisonment, or one thousand dollar fine, or both shall be imposed by section 42-4-1701(3)(a)(II)(A), C.R.S.; and a. A minimum mandatory fine of not less than five hundred dollars or greater if imposed by the court; and b. At the discretion of the court, not less than forty hours of community service, subject to the provisions of section 18-1.3-507, C.R.S. c. A second or subsequent conviction within a period of five years following a prior conviction, a minimum mandatory fine of not less than one thousand dollars. | | | | | | | | | | | | | | | |
| Unless a person waives his or her confidentiality, the information contained in the person's motor vehicle record shall not be used for any purpose other than a purpose authorized by law, pursuant to C.R.S. 42-2-121 (4)(a). | | | | | | | | | | | | | | | |
| I certify, under penalty of perjury in the second degree, that the ABOVE information is true and accurate to the best of my knowledge. | | | | | | | | | | | | | | | |
| Owner or Agent Signature | | | | | | | | | | | | Date | | | |
| Printed name of Owner/Agent as it appears on Identification: | | | | | | | | | | | | | | | |
| Secure and Verifiable ID of Owner/Agent: <input type="checkbox"/> Colorado DL <input type="checkbox"/> Colorado ID <input type="checkbox"/> Other: | | | | | | | | | | | | | | | |
| ID# | | | | | Expires | | | | | DOB | | | | | |
| Witness Signature Required. The undersigned witness affirms that the named owner of the vehicle identified in this document presented the identification described above. | | | | | | | | | | | | | | | |
| Witness Printed Name | | | | | Witness Signature | | | | | Date | | | | | |
| County Use Only (Dealers/Lienholders: Do Not Write Below this Line) | | | | | | | | | | | | | | | |
| Previous Title Number | | | | | | | Title Number | | | | | | | | |
| Date Accepted | | Purchase Price | | | Odometer Reading & Indicator | | | GVWR | | Fleet # | | Unit # | | | |
| First Lienholder # | | | | | | | Second Lienholder # | | | | | | | | |
| Lien File No. | | Lien Amount | | Maturity Date | | Date of Lien | | Lien File No. | | Lien Amount | | Maturity Date | | Date of Lien | |
| Taxes Paid: | | | | | | | Filing Fees: | | | | | | | | |
| Additional Comments: | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | Clerks Initials _____ | | | |

State Of Colorado

Joint Tenancy with Rights of Survivorship Acknowledgement of Intent

C.R.S. 38-11-101

Any Alteration or Erasure may Void this Document

To create joint tenancy with rights of survivorship, there must be specific language declaring such intent, signed under penalty of perjury in the second degree by all owners. This form is only applicable to multiple owners.

Joint Tenancy with rights of Survivorship is defined as: A form of legal co-ownership of property (also known as survivorship). At the death of one co-owner, the surviving co-owner becomes sole owner of the property. Transfer of ownership requires copy of death certificate and signature of survivor.

Tenancy in Common is defined as: The equal or unequal holding of property by two or more persons. At the death of one co-owner, the deceased share of the property goes to his/her estate and is to be divided according to his/her will or the law in the absence of a will. Transfer of ownership requires documents appointing a personal representative for the decedent.

| | | | |
|-------------------------------|------|-------|-------|
| Vehicle Identification Number | Year | Make. | Model |
|-------------------------------|------|-------|-------|

If any owner chooses Tenancy in Common or if neither box is checked; the Colorado Certificate of Title will be issued as Tenancy in Common.

| | | | |
|------------------|---|------------------|------|
| Owner One | I _____ (print name) request the Colorado Certificate of Title for the Vehicle described above be issued in: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Joint Tenancy With Rights of Survivorship <input type="checkbox"/> Tenancy in Common </div> <p>Per C.R.S. 42-6-116; I certify under penalty of perjury in the second degree that the above information is true and correct to the best of my knowledge.</p> | | |
| | | Owners Signature | Date |

| | | | |
|------------------|---|------------------|------|
| Owner Two | I _____ (print name) request the Colorado Certificate of Title for the Vehicle described above be issued in: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Joint Tenancy With Rights of Survivorship <input type="checkbox"/> Tenancy in Common </div> <p>Per C.R.S. 42-6-116; I certify under penalty of perjury in the second degree that the above information is true and correct to the best of my knowledge.</p> | | |
| | | Owners Signature | Date |

| | | | |
|--------------------|---|------------------|------|
| Owner Three | I _____ (print name) request the Colorado Certificate of Title for the Vehicle described above be issued in: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Joint Tenancy With Rights of Survivorship <input type="checkbox"/> Tenancy in Common </div> <p>Per C.R.S. 42-6-116; I certify under penalty of perjury in the second degree that the above information is true and correct to the best of my knowledge.</p> | | |
| | | Owners Signature | Date |

Keep Colorado Wild

Do you want to stay opted in to the Keep Colorado Wild Pass?

Yes (Selecting YES supports Colorado's parks and wildlife and adds the pass to this vehicle's annual registration. This adds \$29 to your registration.)

No (Selecting NO removes the pass from this vehicle unless I opt in to the pass at the next renewal period.)

The \$29 Keep Colorado Wild Pass is a 50% or greater savings on a regular annual state parks pass, it is non-refundable and non-transferable, and is calculated as part of this vehicle's registration unless you decline.

- Provides entry to all Colorado state parks
- Funds trails and local community projects
- Protects wildlife, lands, and water
- Helps make the outdoors safe and available to all
- Supports search and rescue programs

State of Colorado Statement of One and the Same

Name of Person or Name of Company One

and

Name of Person or Name of Company Two

Are one and the same..... Person Company

I certify under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.

Signature

Colorado Residency Establishment

C.R.S. 42-1-102 (81), 42-3-103(4)(a)

Residency is established when one of the following occur (whichever shall occur first):

- Any person who owns or operates any business in this state.
- Any person who has resided within this state continuously for a period of ninety days.
- Any person who has obtained gainful employment within this state.
- Within ninety days after becoming a resident of Colorado, an owner of a motor vehicle shall register such vehicle with the department, irrespective of the vehicle being registered with another state or country.

Owner Name

Owner Street Address

Owner City

State ZIP Code

Year

Purchase Date

Make

Vehicle Identification Number (VIN)

Provide Date Of Residency Per Above Statute:

Provide The Date The Vehicle Was Brought Into Colorado:

I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.

Signature

Date (MM/DD/YY)

Official Use Only

One of the following *identification* documents:

Colorado driver's license or
identification card

Voter registration card

Colorado college/university enrollment
papers or student ID card showing date
of enrollment

_____ or _____

One of the following *employment* documents:

Pay stubs from an employer
located in Colorado

Signed letter from employer that is
written on employer letterhead and
verifies employment start date

Signed job offer letter on employer
letterhead

_____ or _____

One of the following documents related to the ownership or operation of a business:

A copy of the owner's tax
return (corporation or sole
ownership)

A copy of the Statement of Trade
Name of an Individual form that
the individual filed to establish
the alternative business name
(sole ownership)

Articles of organization (for an LLC)

_____ or _____

One the following housing documents:

Property tax receipt

Utility bill indicating the utility
service start date

Lease/rental agreement that includes
start date;

Mortgage statement that
includes start date

Deed of ownership for residence

DR 2444 if none of the above
documents exist for the customer

Other evidence deemed by the Department to be satisfactory evidence of residency

Authorized Agent Signature

Date (MM/DD/YY)

Verification of Vehicle Identification Number

C.R.S. 24-32-3323, 38-29-122, 42-3-105(l)(c), 42-6-107(l)(b)

Any Alteration or Erasure MAY Void This Document

| | | | | |
|--------------------------|-----------|---------|--------------------------|---------------------|
| Type of Vehicle ➡ | Passenger | Tractor | Motor Home | Motorcycle |
| | SUV | Bus | Special Mobile Machinery | Off-Highway Vehicle |
| | Truck | Trailer | Manufactured Home | |

Vehicle Information

Vehicle Identification Number (VIN)

| | | | | | |
|----------------------|------|------|-------|-------|-----------------|
| Year | Make | Body | Model | Width | Length |
| Color | CWT | | GVWR | | Print Fuel Type |
| License Plate Number | | | State | | Expiration Date |
| Temporary Tag Number | | | State | | Expiration Date |

Additional Vehicle Identification Number (VIN)

Motor Number Coach Number

Reason for Inspection:

Out of State Title Correction Other (Explain)

Verified by:

| | | |
|---------------------------------------|----------------------------|----------------|
| Manufactured Home Dealer | Licensed Colorado Dealer | Dealer Number |
| County Clerk (at their discretion) | Licensed Colorado Emission | Station Number |
| County Assessor (at their discretion) | | |
| Colorado Law Enforcement | Other* | (Explain) |

Vehicle Identification Number (VIN)

Name of Business or Agency

Street Address

City State ZIP Code

I certify, under penalty of perjury in the second degree, that I have completed a physical inspection of the vehicle/manufactured home described above and the information is true and accurate to the best of my knowledge.

Printed First and Last Name of Inspector Date (MM/DD/YY)

Signature of Inspector

Title

Colorado Dealer Statement Concerning An Out Of State Vehicle
C.R.S. 42-6-119(3)V

Dealer Dealer Number

I certify, under penalty of perjury in the second degree, that the vehicle as described above met the following conditions at the time of sale:

- Was free and clear of all liens and encumbrances,
- Was not stolen,
- The dealership has a sure and adequate title to the vehicle; and
- The dealership has the right and authority to sell and transfer this vehicle.

Dealer Agent (Printed Name)

Dealer Agent Signature Date (MM/DD/YY)

(*Certified Law Enforcement, Military Police or authorized DMV Personnel in the State in which the vehicle is currently located.)



E-Check Authorization Form

PLATE #/VIN #: _____

KCW PASS (STATE PARKS PASS): Y _____ N _____

Account Type (please mark one)

- Personal Checking Account
- Personal Savings Account
- Business Checking Account
- Business Savings Account

| | | |
|---|---------------------|----------------------|
| NAME ADDRESS CITY, STATE ZIP | | 0123 01-2345/6789 |
| DATE _____ | | |
| PAY TO THE ORDER OF _____ | | \$ _____ |
| BANK NAME ADDRESS CITY, STATE ZIP | | DOLLARS |
| FOR _____ | | |
| ⑆0⑆ 2345678⑆ | ⑆0⑆ 234567890⑆ 23⑆ | ⑆0⑆ 23 |
| Bank Routing Number | Bank Account Number | Check Number |

Routing Number _____

Account Number _____

Check Number: NOT NEEDED

Account Holder Name _____

Billing Address:

Phone Number (____) _____

E-mail _____

I am requesting payment of my full registration and/or title fees. Please accept my signature of authorization for the charge. The charge will show on my statement as CO Motor Vehicle Services. There will be a \$1.00 processing fee for all e-checks.

Signature: _____

Date: _____

******PLEASE ATTACH PROOF OF INSURANCE******

****COUNTY USE ONLY** DATE OF TRANSACTION:** _____



CREDIT CARD PAYMENT AUTHORIZATION

970-244-1664

PLATE #/VIN #: _____

KCW PASS (STATE PARKS PASS): Y _____ N _____

Card Number:

Expire Date: ____/____ CVV _____ (3 or 4 digit code on back of card)

Card Holder Name: _____

Billing Address:

Phone Number: (____) _____

E-mail: _____

I am requesting payment of my full registration and/or title fees. Please accept my signature of authorization for the charge. The charge will show on my statement as CO Motor Vehicle Services. Credit cards will have an additional processing fee of less than 3%.

Signature: _____ Date: _____

******PLEASE ATTACH PROOF OF INSURANCE******

****COUNTY USE ONLY** DATE OF TRANSACTION:** _____